



Idaho
Emergency
Communications
Commission

IDAHO EMERGENCY COMMUNICATIONS COMMISSION

4040 W. Guard St.

BOISE, ID 83705

OFFICIAL MINUTES

A meeting of the Idaho Emergency Communications Commission (ECC) was held on November 8, 2007 in Building 440 on Gowen Field, Boise, Idaho. Vice Chairman Wills called the meeting to order at 1:00 p.m.

Members Present: (alphabetically)

- Rich Wills, State Representative, Commission Vice-Chairman
- Teresa Baker, Ada County Prosecutor's Office
- Matt Beebe, Canyon County Commissioner
- Clint Berry, Qwest, Boise
- Dia Gainor, Chief, Idaho Bureau of Emergency Medical Services
- Troy Hagen, Ada County Paramedics
- Jim Lemm, J & R Electronics, INC., Coeur d'Alene (by teleconference)
- R. David Moore, Blackfoot Police Chief, Commission Treasurer
- Kevin Quick, Chief, Pocatello Fire Department
- Chris Smith, Idaho Sheriffs Association
- Mitchell Toryanski, Lead Deputy Attorney General and Ex-Officio Member

- Ann Cronin, Special Assistant, Idaho State Police, Commission Secretary
- Bill Bishop, Director, Homeland Security

Others Present:

- Bruce Bowler, Madison County Sheriff's Office
- Dodie Collier, SIEC
- Eddie Goldsmith, ECC Project Manager
- Erin Hidalgo, Bingham County 911
- Len Humphries, Senior Tech, Nine One One, Inc.
- Lynda Lyons, Ada County Sheriff's Office
- Lex Rutter, Chief, Idaho P.S.C.
- Nancy Gollaher, Idaho Military Division
- Matt Howarth, Motorola
- Bill Shawver, Idaho National Guard
- Jennifer Etter Hill, Performance Evaluator, OPE

Members Absent:

- Garret Nancolas, Mayor, City of Caldwell, Commission Chairman

Acknowledgements

Vice Chairman Wills welcomed everybody and noted that a quorum was present. Baker acknowledged Toryanski; this is his first meeting.

Approval of Minutes

MOTION: Moore moved and Baker seconded that the Commission approve the minutes of the October 5, 2007 Idaho Emergency Communications Commission meeting. The motion passed.

Financial Reports

Moore reported the following: After consulting with Nancy Gollaher of the Military Division, it was decided to hold off on the close out until the December meeting so that all of Eddie's travel numbers can be included. To date, \$6,681 of FY 2008 has been expended. We still have \$233,062 in the bank and so far this fiscal year we have collected \$22,728.

MOTION: Quick moved and Berry seconded that the financial statement be approved. The Motion passed.

SIEC Update

Bill Shawver of the Idaho National Guard reported for Dodie Collier. The SIEC CTA met yesterday and approved the scope and pre existing issues. The plan is aggressive and the Operational Needs Assessment will kick off with three meetings; 26 November in Coeur d' Alene, ITD District 2 on 3 December and District 6 in Idaho Falls on 4 December. This will allow the First Responders to provide input and the results will be the baseline of the states strategic plan.

The SIEC will meet next Thursday in Twin Falls in the Obenchain Insurance Community Room (264 Main Ave S.). At that meeting the SIEC will unveil the Public Safety and Interoperability Communications grant money which is 9.2 Million dollars. This includes 3 million from last year's legislature. Of that, 1.2 million will be returned back to the legislature.

Wills asked about the return of the 3 million as that may make it more difficult to gain future funding. Col Shawver responded that the legislature was very pleased to hear that a funding request will not be made without a strategic and business plan will be in place. In addition, the 3 million can only be used for the specific Department of Commerce issue and the amount that we are eligible for from the federal government is less than 3 million we needed to leverage so our only choice was to return it. There was also a caveat that there will not be an interoperability funding request to the legislature this year unless there is a requirement for a state match to a federal grant opportunity.

Gainor asked about the status of the Governors Council.

Shawver reported that the Governor's Communication Director has the Executive Order; he and Bob Wells have crafted the language for it. The Governor is back in the office next week and the plan is to get it on his schedule within the next two weeks. The leadership of the various committees and department heads will be invited to the public announcement.

Wills also reported that those who will serve on the committee have been advised.

Commissioner Baker asked for a brief overview of what the Council will do.

Shawver reported that when the SIEC and E911 were removed from the Department of Administration, it was noted that there was not a governing body solely focused on public safety and communications within the state. The Council will be a policy formulation body and oversight committee and will provide a collective and collaborative tie in to the various state agencies. It will deal with things like Microwave, broadband and fiber opportunities. Directors with 'purse strings' will be able to collectively use their monies for the greater good of public safety. General Lafrenz will be the Chair; Jerry Russell with ISP will be the Vice Chairman. The Director of Health and Welfare will also be a member.

Wills added that it will be an oversight committee and will be able to provide a repository for all those collaborative efforts that all are involved in; one place where we can get all that type of information.

Shawver added that the first item on the agenda is to put in place a strategic plan from a state agency standpoint. At a point in the not too distant future, providers will be included in the membership.

E9-1-1 Project Manager Report

Eddie Goldsmith, Statewide E911 Project Manager presented his written report. Some counties are approaching each other regarding sharing equipment and costs. He is also working on webpage issues with Mike Langrell so the PSAP can use it as they need to.

I recently attended the National Association of State Administrators Conference in California. One of the issues that arose was Tracfone, a pre-paid cellular phone company. It is insisting that each state collect surcharge fees at the retail level and it will legally challenge any attempts to do otherwise. The Association agreed to send Tracfone a letter of non-support and also to create a resolution that would not support collecting at the Retailer level only.

I also met with INTRADO to discuss Next Generation 9-1-1 and the programs that they were putting into place to accomplish NG9-1-1. I have requested Carie Spence from INTRADO to provide training on the subject and she has agreed to do so. This will be scheduled at a later date.

Eddie asked that the commission review all the material he had compiled into their packets and let him know if they had any questions or concerns. Several issues deal with the Enhanced 911 Act and will significantly change how it operates.

Another issue is MLTS (Multiple Telephone Line Systems) which is the PBX systems in hotels, hospitals, high-rises, offices, etc. First Responders may have to knock on 200 doors to determine which room the emergency is in. Several state laws from other states are in each of the Commissioners packages. Senator Broadsword is looking at the issue for Idaho.

I have been asked to be on the committee created to recommend how a 43.5 million dollar grant should be used. This grant will be available in late summer or early fall 2008; PSAPs are the first priority.

I will be receiving quarterly updates from the Consultant on the Model State 9-1-1 plan and I will bring the information to the Commission.

In March 2008, a 2-day event will occur in Washington DC called *911 Goes to Washington*. Here, 911 professionals will have an opportunity to meet with the caucuses. Idaho does not have an elected official representative.

Gainer asked where Idaho fits into the picture under the item in Eddie's report stating "We further defined that there are 7 different State environments nation wide."

Goldsmith stated that Idaho comes under #4.

Gainer asked about the meeting that took place regarding the Office of Performance and Evaluations.

Goldsmith stated that the meeting consisted of gathering information about the ECC and how the state 911 system is running. He was also asked for a copy of the letter regarding support of the SIEC. They are trying to get an overview of how the system works in the state and the relationships to other entities such as counties, sheriffs, etc.

Wills asked if anybody knew when the OPE report was due to come out.

Jennifer Hill from the Office of Performance Evaluation introduced herself and reported that it is scheduled to be released late February or early March.

Wills asked about any foreseen changes for any of the organizations; do you see that they have separate tracks?

Hill stated yes they do see that.

Berry asked if they planned to interview any of the Commissioners of the SIEC or ECC.

Hill stated that they don't have time to interview every member of the Commission but she will be happy to submit a suggestion to interview some members of the Commission. She and Berry will exchange information after the meeting.

Wills commented that interviewing each member would most likely generate repetitive information.

MOTION: Gainer moved and Baker seconded that the Commission identify one Commission member to accompany Eddie to Washington and as it is an unbudgeted item, have the Chair and Treasurer evaluate the feasibility of funding a Commission member to attend. The vote to take place next month after all the information is gathered. The Motion passed.

Sub-Committee Reports

Legislative Subcommittee Report

Teresa Baker, Ada County Prosecutor's Office, distributed a copy of the draft of the 2008 proposed legislative changes of the Idaho Emergency Communications Act. This incorporates the suggested change from 1 cent to 1%. This will increase the amount the providers receive and brings them back to the point they were at financially before the Commission was created. In reality, it puts them ahead as the last increase was in 1985. Projected revenue is in the area of 4 million.

I will be briefing this to the Idaho Association of Counties at their meeting next week as well as to the Association of Idaho Sheriffs in December.

Wills stated that it will be necessary to have the support of both of these groups before approaching the legislature. Any motion regarding the proposed legislation will be accomplished after these two meetings. The Commission expressed its appreciation to Baker for all her efforts.

"PSAP Standards" Subcommittee Report

Lynda Lyons, Ada County Sheriff's Office, reported on the issues that came from the last meeting. Lyons requested 30 minutes at the next E911 meeting for a PowerPoint presentation on the status and scope of their current projects.

Is there a feasibility to make ECC meetings available via teleconference to standards committee members that are not able to attend?

They would like to 'take a page out of the DOJ play book' as far as recommendations for standardization in the PSAP area of equipment, training and similar and those recommendations are tied to performance and functionality and not vendor specific.

Lyons asked about a template for wireless vendors.

Baker reported that she will get it to her next week.

Goldsmith will also electronically send the MLTS standards to the PSAP committee.

Sheriff Association Conference update

Chris Smith, Idaho Sheriffs Association reported. Col Shawver and Dodie Collier attended the September meeting in Moscow and explained the E911 and SIEC changes under the Military Division and the Governor's oversight. There was a brief discussion on the increase and legislative changes but it was not voted on, that will take place at the December meeting.

Wills asked if Smith is comfortable with presenting the changes and increase to the Association. Smith stated that he was. Smith asked for copies of the legislation ahead of time.

Baker said that she will be happy to get it to him ahead of the December meeting but would like to wait until after a scheduled meeting this week with a legislative committee. That will enable any wording problems or oversights to be addressed.

Smith noted that there should be about 90% participation and that the meeting will be at the Holiday Inn on Vista December 3-5.

Future Meetings:

The Commission discussed the possibilities and advantages of holding their Boise meetings at Gowen Field due to the larger availability of parking and support from the Military Division. Berry also requested that the time of the meetings be changed to 1:30. This will allow easier attendance by those who need to travel to the meeting via the airlines. Moore also reported that there is a charge to hold the meetings at the Hall of Mirrors. The Commission was in consensus and agreed to hold all future Boise meetings at Gowen Field and change the time to 1:30. The next two meetings will be held in Boise on:

December 6, 2007 (Gowen Field, Bldg 440, room 276-reservation confirmed)
January 3, 2008 (Gowen Field, Bldg 440, room 276-reservation confirmed)

Moore reported that he will be undergoing surgery and will be off six to eight weeks and will miss the next two meetings.

Open Comment Period

Wills opened the meeting up to those in attendance. There were no comments.

Adjournment

MOTION: Hagen moved and Beebe seconded to adjourn the November 8, 2007 Idaho Emergency Communications Commission meeting. The motion passed.

Rich Wills
State Representative, Commission Vice-Chairman

Gayle E. Alvarez, Administrative Assistant
Military Division